

**LLANGWM COMMUNITY COUNCIL**  
**Minutes of Meeting held at Llangwm Village Hall**  
**11<sup>th</sup> July 2023 @ 7.00pm**

1. PRESENT: Councillor B Childs (Chair)                      Councillor M Evans (Vice Chair)  
                  Councillor M John                                      Councillor V Owens  
                  Councillor N Sandford                                  Councillor C Davies  
                  Councillor E Rawlings                                 Councillor N Lewis

IN ATTENDANCE: Clerk Debbie Hanney  
                          Mr S Beresford, visitor  
                          Mrs E Wensley, visitor  
                          Mr Mike Preddy, visitor

REGISTER OF ATTENDANCE: – All members and visitors present signed.

APOLOGIES:

DECLARATION OF ANY PERSONAL OR POTENTIALLY CONFLICTING ISSUES: None recorded.

MINUTES OF PREVIOUS MEETING: held on 13 June 2023 – minutes agreed.

MATTERS ARISING:

- Update on the housing development on land near The Kilns. Cllr John recently discussed with Mr Lloyd Davies, Executive Director of Development from Ateb to discuss Ateb's proposal for the future development. He was advised that Ateb have purchased the land with an indicative plan that carries conditions. Ateb are not currently looking to move forward with the development but when they do any changes to the current plans will need approval and a consultation process will take place. Mr Lloyd Davies agreed to attend a public meeting nearer the time.
- Cllr John gave feedback regarding the Fflecsi bus service, and he confirmed that the 07:45hrs and the 16:10hrs bus service would continue to run as normal and would not need to be booked. For further information about Fflecsi Pembrokeshire please visit <https://www.fflecsi.wales/locations/pembrokeshire/>
- Cllr John gave feedback regarding ground maintenance at the Pills Park Cemetery: - The 1894 local government act section 8 restricted donations and the levelling up and regeneration bill is reviewing Local Council's funding for church property which has prevented the

Community Council from donating funds to support the ground maintenance at the cemetery. Cllr John wrote to Rev Marcus to suggest setting up a management group for ground maintenance so that the Community Council could then potentially support works carried out. Cllrs agreed that if a management group was set up, they could approach the Community Council with their proposal.

CORRESPONDENCE RECEIVED:

- Mrs Eve Wensley, treasurer for Tirion's Rainbow attended the meeting to discuss plans to implement Phase two of the playpark development. This included improving the natural habitat around the playpark and erecting a fence and natural hedge boundary. Within the boundary it was proposed that there would be a wildflower meadow and a natural, sensory habitat that would be pollination friendly to encourage nature. There would also be seating and an artistic memorial element, and fundraising will continue so that monkey bars could be purchased and installed. The proposed timeline for the development is: - Installation of the fencing and planting the wildflowers in autumn, planting of the natural hedge during the winter and the remainder of the planting during the spring of 2024. Maintenance of the playpark will be carried out by the volunteers and friends of the group and Cleddau Reach School children are also going to be involved.  
The community councillors unanimously approved the proposal and agreed that the plans looked wonderful. They wished to express their thanks to the group for their hard work. They also asked that the timeline be published on the Llangwm Facebook page to let the community know when the works were being carried out.
- Mr Beresford attended the meeting to ask for the January and February minutes of the CC meetings to be published on the Llangwm Website. It was agreed that this would be done immediately. Cllr Evans asked for clarification about what the timescale for publishing draft minutes was and it was agreed that the draft minutes would be provisionally approved by the chair and the vice chair and published within 7 days. The minutes will clearly state that they are in draft format and subject to approval by the councillors at the next meeting. Cllr John suggested that the minutes should be published on the Pembrokeshire Town and Community Councils Website, this was a free website and gave access to all minutes for town and community councils. It was agreed that all future minutes would be published onto this website instead of the Llangwm Website.
- Mrs Beresford had contacted the clerk to inform the Community Council of the response that she had received from Pembrokeshire County Council regarding the housing development on land near The Kilns, the response was: -

*Ms. Beresford,*

*I refer to your email below.*

Clerk to add minutes.

*I have seen the article in the Western Telegraph to which you refer. As yet the Council has not received an application to discharge the Reserved Matters of the Outline Planning Permission reference 21/0864/PA.*

*We do have an application, reference 22/1118/DC, to discharge a condition on the planning permission relating to archaeological investigations.*

*When an application for Reserved Matters is made, we shall undertake public consultation as required by the relevant regulations.*

*I hope that this information is of assistance.*

PLANNING RECEIVED BY 10<sup>th</sup> June 2023:

[www.pembrokeshire.gov.uk/planning-applications](http://www.pembrokeshire.gov.uk/planning-applications)

- Planning Application Ref: 23/0057/PA  
Outline application for erection of single residential dwelling together with car parking and landscaping following demolition of former commercial storage / domestic garage (All matters reserved except vehicular access) (Revision of 22/0993/PA)

Decision - Conditionally Approved on 28.06.2023.

FINANCE:

- Invoices received by 10<sup>th</sup> June 2023 and cheque approval: -  
Price & Kelway Solicitors £15 for advice on the lease at Pills Park.  
Community Council Clerk salary costs (26 hrs @ £12.37 per hour, £20 expenses per month)  
01.06.2023 to 30.06.2023 – Total £341.62  
Cheques approved by all Councillors.
- Audit update – on going.
- Bank Account – Cllr Evans has returned the bank mandate to the bank.
- Payments – none

RISK ASSESSMENT:

- Traffic issues  
Cllr John had received complaints regarding parking obstructions on Pills Park Way near the Green junction, and speeding on Barn Corner near Burton exit from the village, he has spoken to the highways department in Pembrokeshire County Council and the police regarding these matters.

Clerk to pay invoices.

<p>Feedback from discussions regarding extending the double yellow lines near Llangwm Farm. Response received from Pembrokeshire County Council: -</p> <p><i>I refer to your e-mail seeking the possibility of extending the double yellow lines near Llangwm Farm.</i></p> <p><i>The current lines were extended by 20 metres in our variation 18 waiting restriction review in 2019, so it would seem that by installing double yellow lines is pushing the problem further along the road (which it does in lots of cases).</i></p> <p><i>We will add this location to our long list of requests for waiting restrictions and will start carrying out ad-hoc monitoring to build a picture of the problems being encountered in this area.</i></p> <p><i>We only carry out two waiting reviews per year and if necessary, will include this location in a future waiting restriction review, unfortunately I am unable to give any timeframe on when this might be. We would consult with the County Councillor at that time for his agreement to advertise any proposals giving the public the opportunity to object.</i></p> <p>It was agreed that the clerk would contact them again to see if any progress had been made.</p> <ul style="list-style-type: none"> <li>• Pills Parks – Cllrs agreed that the Pills Park was in good order and looking very well maintained, they wished to thank the volunteers for their efforts in maintaining the grounds.</li> <li>• Common Land – Cllr Evans asked why the grass area outside Alberta’s Cottage was not cut at the same time as the rest of the green as it was looking very overgrown. It was agreed that it was probably because it was not on the list for the contractors to cut and that the clerk would contact Pembrokeshire County Council to ask that it be added to the list.</li> <li>• Dog fouling – No issues reported.</li> <li>• Defibrillators – the defibrillator will be checked by: - <ul style="list-style-type: none"> <li>• Cllr E Rawlings in August.</li> <li>• Cllr M Evans in September.</li> </ul> </li> <li>• Data Protection – no issues raised.</li> </ul> <p><u>CLERKS INFORMATION:</u></p> <ul style="list-style-type: none"> <li>• The clerk had received an email from Mr Graham Johnson regarding whether or not the Llangwm Community Council will require a Poppy Wreath for Remembrance in November from Haverfordwest Branch of The Royal British Legion, Cllrs agreed that they would, and the clerk could contact Mr Johnson and let him know.</li> <li>• The clerk had received email correspondence from Mrs M Brace regarding updating the Llangwm Website, she had provided advice</li> </ul>	<p>Clerk to contact PCC.</p> <p>Clerk to contact PCC.</p> <p>Clerk to contact Mr Johnson.</p> <p>Clerk to circulate email.</p>
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regarding website content and technical support. Cllrs agreed that the clerk should circulate the emails to the Cllrs and that this would be discussed at a later date.

TRAINING:

- Councillors agreed to forward information regarding the training courses that they had previously attended and the courses that they wished to attend so that the clerk could compile a training register.

Cllr Rawlings is booked onto the Council as an Employer training course on 28.07.2023.

GREEN ISSUES:

- Cllr John asked if all Cllrs had looked at the Draft Biodiversity Report that he had produced and if anyone had any comments. Cllr John suggested that he would add a bullet point regarding the development at the playpark and all Cllrs agreed to adopt the report.

AOB:

- Cllr John asked if the septic tank at Black Tar toilets had recently been emptied and Cllr Evans agreed to check if this needed to be done.

- NEXT MEETING:

**The next Community Council Meeting will be held on Tuesday 12<sup>th</sup> September 2023 in Llangwm Village Hall at 7pm.**

All Cllrs.

Cllr John to finalise report.

Cllr Evans to check.